

**Subject:** The Referee Report

**Lesson Objective:**

The participants will be able to understand and accurately complete a Referee Report and a Supplementary Referee Report.

**Equipment and Materials to Teach the Lesson:**

Overhead projector, screen transparencies, handouts, Laws of the Game, Referee Administrative Handbook.

**Approximate Time Needed:**

45 minutes.

**Learning Set:**

Ask the participants if they have ever seen a TV show where the criminal gets off on a technicality. Does the make you feel good about the system? How would you feel if you were the cop who had apprehended the criminal?

**Strategies to Actively Involve the Participants:**

1. An instructor will go over the completed Referee Report and Supplementary Report, point out the reason why various things need to be included and emphasizing how the report should be completed.
2. After this has been done, the instructor then presents a scenario to the participants, giving them information about a game that they supposedly had refereed. Participants take notes. At the conclusion of this lesson, each participant is expected to fill out a Referee Report and a Supplementary Report.
3. (Also Closure) After the participants have completely filled out the report forms, they exchange with another participant and evaluate each other's reports, to see if they have met the criteria. The instructor should circulate and spot check parts of the reports to see whether they have been done correctly. Before the activity is stopped, the instructor must give a brief summary of what was done right by the participants in completing the reports and correct any errors that had been observed.

**Information: Facts, Concepts, and Skills to be Taught:**

Each participant should have two copies of the Referee Report and the Supplementary Report, one blank and one completed in legible handwriting. In addition, the participants should be given a copy of the questions and answers regarding completion of the two reports.

**Closure:**

See Step 3 in Strategies to Actively Involve the Participants.

## **Questions and Answers on Filling out Referee Report Forms**

### **WHAT IS THE REFEREE REPORT?**

- An official document summarizing relevant events of the game, including the periods before and after the game.

### **WHY IS THE REPORT NECESSARY?**

- Allows the competent authority to validate completed games without requiring further information.
- Allows the competent authority to maintain records of winning teams, players, and notable events, and to take any necessary disciplinary action.
- Allows for discharging the Referee's duties, as specified in Law V.

### **WHO COMPLETES THE REPORT?**

- The Referee (and the Assistant Referees as well, if appropriate).

### **WHEN IS THE REPORT COMPLETED?**

- Within 48 hours of the end of the game.

### **WHERE IS THE REPORT SENT?**

- To the "local" competition authority.

### **HOW IS THE REPORT COMPLETED?**

- Referee completes report in factual, concise, and emotionless manner.
- Only the "facts" (ALL OF THEM) are reported; no opinions, no rash statements, no exaggerations, no judgements of intent. Facts come from the Referee's notes taken during the game and, as appropriate, from the Assistant Referees.
- If the Report is to be effective, UNIFORMITY of terms is a MUST.

### **WHAT SHOULD BE INCLUDED IN THE REPORT ?**

(Use transparencies as indicated)

- Provide enough information about each incident to enable a disciplinary committee to do its work properly, but do not provide more information than necessary.
- Do not include extraneous comments about other aspects of the game in items on discipline; information about the condition of the field or player injuries should be in separate paragraphs.